



St. John's Common Room Charity Trustee

Introduction

The St. John's Common Room (SJCR) is an independent educational charity (1205859) serving the students of St. John's College, an independent college of Durham University.

The charity encompasses undergraduates and postgraduates of St. John's Hall and undergraduates, postgraduates and ordinands of Cranmer Hall. It endeavours to represent the interests of these students at college and university level. The charity also provides an expansive programme of sporting, cultural, recreational and academic societies and events. Alongside this, the SJCR provides welfare support for students, organises major social events and is involved in outreach activities in the North East.

The charity was registered in 2014, and re-registered as a Charitable Incorporated Organisation in 2023. It has an annual turnover of around £110,000 and is managed on a day-to-day basis by a combination of full time and volunteer staff.

What we are looking for

The SJCR seeks trustees to support the development of charity and assist in the fulfilment of its long term strategic aims. Trustees have overall responsibility for the legal compliance of the charity as well as financial oversight.

Strong candidates will demonstrate relevant experience that will assist in achieving the above. They will also recognise the importance of the SJCR to strive for independence as well as recognising the unique nature of St John's College.

We are particularly keen to receive applications from those with experience in student welfare and safeguarding, legal expertise and knowledge of the higher education sector.

We welcome applications from both alumni and those with no current connection to the college. There is no requirement to be based in the North East.

Commitment

The board typically meets twice-termly (six meetings per year), with every other meeting held in-person in Durham. It is desirable, but not essential, for trustees to contribute to the life of the SJCR as much as is reasonably possible, such as attending college formals or offering career talks.

Reasonable costs incurred in fulfilling the position will be covered.

The Application Process

Please submit a CV and a one-page covering letter to the Chair of the Board of Trustees, Katie Hickson, via email: sjcr.chair@gmail.com.

Applications will be accepted on a rolling basis until Friday 11th October; suitable candidates may be interviewed before this date. Interviews will be held online.